

POSITION DESCRIPTION

Position Title	Strategic Partnerships Manager, Veterans and Families		
Organisational Unit	Deputy Vice-Chancellor, Research and Enterprise		
Functional Unit	Major External Programs (Government)		
Nominated Supervisor	Director Major External Programs (Government)		
Classification	HEW 9		
CDF Level	CDF1	Position Number	10612705
Attendance Type	Full Time	Date reviewed	18-FEB-2025

ABOUT AUSTRALIAN CATHOLIC UNIVERSITY

Mission Statement: *Within the Catholic intellectual tradition and acting in Truth and Love, Australian Catholic University is committed to the pursuit of knowledge, the dignity of the human person and the common good.*

An ACU education builds on the Catholic understanding of faith and reason working together in pursuit of knowledge and promotion of human dignity and the common good.

An ACU education seeks to transform lives and communities. Students are challenged to look beyond the classroom, solve real-world problems, develop their own search for meaning and cultivate strong professional ethics. They are invited to stand up for people in need and causes that matter.

ACU is open to all. As is common with great Catholic institutions the world over, the university is inclusive and supportive of everyone, every day – regardless of their faith or tradition.

ACU is a young university making a serious impact. Ranked in the top two per cent of universities worldwide and in the top 10 Catholic universities, we're also a leader in employability with 94 per cent of our graduates employed. The university has seven campuses around Australia, a campus in Rome, Italy, and an online campus – ACU Online.

ACU has four faculties, and several research institutes and directorates. We believe our number one asset is our people. It's the character, enthusiasm and dedication of our staff that make this a university like no other. All our staff contribute to the achievement of our goals set out in ACU's Vision 2033 and aim to provide high-quality services with a strong focus on service excellence.

To be agents of change in the world, we all need to see life through the eyes of others. We believe that our role as a university is to inspire and equip people to make a difference – and that means cultivating their ability to act and think empathetically.

The structure to support this complex and national university consists of:

- Vice-Chancellor and President
- Provost and Deputy Vice-Chancellor (Academic)
- Chief Operating Officer
- Deputy Vice-Chancellor (Research and Enterprise)

- Deputy Vice-Chancellor (Education)
- Vice President and Director (Mission and Identity)

POSITION PURPOSE

The Strategic Partnerships Manager: Veterans and Families works nationally to strengthen ACU's position as a university committed to improving life outcomes for veterans and their families by building and maintaining mutually beneficial partnerships with Government and external stakeholders. Working closely with the Director of Major Government Projects, the ACU National Centre for Veterans and Families team and the ACU Student Veteran Services team, the Strategic Partnerships Manager: Veterans and Families is responsible for securing external sources of funding and actively pursuing revenue-raising opportunities (e.g., sponsorship, research grants, fee-for-service projects, philanthropic donations) to support and expand the university's Supporting Veterans and Families Impact Priority. This will be realised through the establishment and maintenance of strong stakeholder networks to facilitate collaboration, promote best practice and drive business development initiatives.

KEY RESPONSIBILITIES

Introduction

A number of frameworks and standards express the University's expectations of the conduct, capability, participation and contribution of staff. These are listed below:

- [ACU's Vision 2033](#)
- [Catholic Identity and Mission](#)
- [Code of Conduct for all staff](#)
- [ACU Capability Development Framework](#)
- [ACU Staff Enterprise Agreement 2022-2025](#)
- [ACU Staff Reconciliation Action Plan](#)

The [Capability Development Framework](#) describes the core competencies needed in all ACU staff to achieve the university's strategy and supports its mission.

Responsibility	Scope
<p>Provide specialist input into strategy development to shape and advance the strategic direction of the university's veterans and Families agenda, including the 'Supporting Veterans and Families Research Impact Priority'.</p> <p>Advise senior and executive staff on relevant policy matters affecting Veterans in response to legislative and policy changes and reforms, as well as accessing relevant government funding structures and processes.</p>	<p>The position contributes to activities; outcomes and goals; that are implemented and have impact across the University</p>
<p>Build and maintain mutually beneficial external partnerships with government, industry and Veteran communities to leverage support to secure funding and to pursue revenue-raising opportunities for Veterans research and other support programs.</p>	<p>The position contributes to activities; outcomes and goals; that are implemented and have impact across the University</p>

Responsibility	Scope
Coordinate and collaborate with the Director of Major Government Projects and Senior Advisor (Impact Priorities) in the preparation and submission of research funding applications and advocate for Veterans research amongst ACU's early career academics.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Provide commercial insight, evidence and advice to inform and initiate appropriate industry partnerships to secure sponsorship, fee-for-service projects and philanthropic donations.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Inform and support the ACU National Centre for Veterans and Families, Student Veteran Services teams, faculties and schools on matters relating to course development and learning design to support the future professional development and career needs of the Veteran community.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Guide and collaborate with the Associate Director, Government relations on specialist defence matters to increase engagement and maximise partnership opportunities.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Operate in accordance with established organisational and external processes, timeframes and budgets.	The position contributes to activities; outcomes and goals; that are implemented and have impact across the University
Maintain robust planning and relationship management records.	The position mainly contributes to activities; outcomes and goals within their immediate team or work unit

HOW THE ROLE OPERATES

The position will require expert knowledge across a range of different areas and has the capacity to make decisions on behalf of the organisation.
The position is expected to demonstrate critical thinking to make recommendations; to meet changing demands; and provide business aligned solutions.
The position will need to influence and win the support of others to achieve mutually beneficial outcomes.
This position does not have managerial responsibilities.

SELECTION CRITERIA

Qualifications, skills, knowledge and experience:	<ul style="list-style-type: none"> • Qualification - Possession of a relevant degree qualification (post-graduate qualification preferred), coupled with an Australian Defence Force security clearance (preferred). • Skill - Demonstrated interpersonal and communication skills to initiate, manage and maintain complex external partnerships and collaborations. • Knowledge - Demonstrated advanced understanding of issues relating to veterans and their families. • Experience - Demonstrated evidence of leadership and standing within the Australian Defence Force or veteran community. • Experience - Strong demonstrated record of engagement and
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	influence on matters relating to veteran support and advocacy. <ul style="list-style-type: none"> • Experience - Demonstrated ability to build and maintain relationships with government and stakeholders. • Skill - Demonstrated evidence of identifying and implementing business development opportunities to diversify funding and revenue streams.
Core Competencies:	<ul style="list-style-type: none"> • Demonstrate confidence and courage in achieving ACU's Mission, Vision and Values by connecting the purpose of one's work to ACU's Mission, Vision and Values. • Understand the business environment in which ACU operates and adopt a university-wide point of view to seize opportunities and improve commercial viability. • Work collaboratively internally and externally to ACU to capitalise on all available expertise in pursuit of excellence. • Communicate with purpose. Gain the support of others for actions that benefit ACU. Negotiate for mutually beneficial outcomes that are aligned with the Mission, Vision and Values of the University. • Take personal accountability for achieving the highest quality outcomes through understanding the ACU context, self-reflection, and aspiring to and striving for excellence.
Essential Attributes:	Demonstrated commitment to cultural diversity and ethical practice principles and demonstrated knowledge of equal employment opportunity and workplace health and safety, appropriate to the level of the appointment.
Working with Children and vulnerable adults check	This role does not require a Working with Children Check.

REPORTING RELATIONSHIPS

For further information about the structure of the University, refer to the Organisation Chart <https://www.acu.edu.au/about-acu/leadership-and-governance/leadership/organisational-structure>

